



UTAH STATE FIRE CHIEFS ASSOCIATION



Kevin Ward, Fire Chief, Layton City F.D., President
Bradley C. Wardle, Fire Chief, West Jordan F.D., 1st VP
Mike Mathieu, Fire Chief, Ogden City F.D., 2nd VP
Steve Foote, Fire Chief, South Salt Lake F.D., Past President
Frank Heumann, Asst Chief, Park City Fire District, Secretary/Treasurer
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Meeting Minutes

Wednesday, June 11, 2008, 2:00 p.m.

Grand Summit Resort Hotel, 4000 Canyons Resort Drive, Park City, Utah

1. Welcome/Call to Order – Kevin Ward welcomed everyone and called the meeting to order.
2. Introduction of Board Members, Executive Committee, and Guests – by Kevin Ward
3. Wills for Heroes – Stephanie Pugsley, Utah Young Lawyers Division. Stephanie Pugsley explained how a department can participate in this program. The web address is www.utahyounglawyers.org. This program is part of the American Bar Association, Young Lawyers Division. Stephanie explained how the founders began this program and reported that this is a free program through departments. It was explained that they will come to the departments and just need a place to come and someone to help set up appointments with employees. There will be an event in August in Cache County. An event is also being planned in July in Park City.
4. Findings and Proposal on Public Education Committee – Fire Safety Specialist Monica Colby, State Fire Marshal. Ms. Colby reported on creating a commission for fire safety education. Several entities were invited to appoint three representatives. It was decided that the organization should be patterned after the Utah State Fire Marshals Association. It was recommended that the name be called Utah Fire and Life Safety Education Association. Ms. Colby reported on the goals of this association and the importance of having the support of the chiefs. Individual members will be those in the business of public education; however, the dues will be paid by different fire departments. A liaison will be selected and assigned. At this point the by-laws do not need to be changed. This group will be a sub-section within the State Fire Chiefs Association (USFCA). Blair Camp moved to accept the organization as explained by Monica Colby, seconded by Brent Halladay. Blair Camp asked about funding for this association. Kevin Ward asked if the dues would be due at the same time as the USFCA, and it was reported that would be fine. Kelly Gee nominated Steve Foote as the liaison. The liaison would report between the Utah and Fire Life Safety Education Association and the USFCA. Blair Camp reported that he thought the liaison should be a member of the Fire Marshals Association. Ted Black moved for Dean Hunt, seconded by Neil Coker, passed by all. Guido Smith moved that nominations be closed, seconded by Ted Black, passed by all.

5. Business Meeting

I. Review and Approval of Last Meeting's Minutes. Floyd Peterson moved to accept the minutes of the last meeting, seconded by Neil Coker, passed by all.

II. Reports of Committees and Board Members

- a. President's Report & Future Goals of Association – Kevin Ward gave an update on the intra-state mutual aid plan. The Department of Homeland Security was able to secure a federal grant of \$7,500 per state for an intra-state mutual aid plan. The State Fire Chiefs has been given the task of putting together this plan. Kevin Ward attended a meeting regarding this intra-state mutual aid plan and reported that Chief Mike Warren, who will be retiring next month as fire chief, will be assisting in putting this plan together and will work as the assigned technical expert. A draft form will be presented in September at the meeting in conjunction with League of Cities & Towns. The final plan will be presented in September at the St. George meeting. Ron Morris will do the concept and design portion; Blair Camp will work on planned maintenance; John Evans, activation of the plan; Kevin Alder has deployment of resources; Chuck Tandy has logistical support and communications; Dave Austin, communications; additional appointees who will work on this project include Gil Rodriguez, Bob Zanetti, Eric Sandstrom, Marty Slack, Brady Hansen and Mark Meeker. Kevin Ward will work on the marketing end of this plan. There will also be a field operations guide that will go on every engine company's apparatus in the state. This will assist captains in every aspect of mutual aid within the state. Kevin Ward reported that the fire portion is what will be available in September. The law enforcement and public works portions will need to be written by those agencies. Kevin Ward reported that it is important that everyone be part of putting this plan together so that agencies can properly track items for reimbursement.
- b. Secretary/Treasurer's Report – Kevin Ward reviewed the Financial Report that was previously sent out. John Evans moved to accept the Financial Report, seconded by Dave Austin, passed by all. Frank Heumann reported on a few donations that are outlined on the Financial Report.
- c. Utah League of Cities & Towns – Blair Camp reported that the next meeting is September 10-12 at the Salt Lake City Sheridan.
- d. Legislative Report – Frank Heumann reported that the next Joint Council meeting is July 17th at 9:00 at the Bureau of EMS building. Officers will be nominated at this meeting. Chief Heumann reported that the most significant thing to watch right now will be the ambulance bill.
- e. Utah EMS Report – Mike Mathieu reported on the recent training and operations meeting which included items such as CME hours being standardized, paramedic registry, and a four -year recertification within the department. There may also be changes in the EMT recertification. Mike Mathieu also reported on the recent rates which will go into effect in July. A few surcharges will be rolled into the base rate. The overall increase will be just over 6.08 percent. Mike Mathieu listed what the new rates would be.

- f. Communications Report – Steve Foote. (Not present)
- g. WFCA/IAFC Report – John Evans reported that the Western Chiefs are doing their strategic plan right now. The bookstore is currently open and training manuals are available. The next convention will be in Denver.
- h. State Fire Marshal Report – Brent Halladay reported that the State Fire Marshal’s office is looking for \$500,000 for the mobile command center. An additional \$300,000 was awarded for fire department grants and will be a subject at the next board meeting as to how that money should be safe. Brent Halladay reported on the fire safe cigarettes program that will begin in July. Richard Mosely has been hired as the new hazmat specialist.
- i. NFPA/ICC Report – Scott Adams (Not present)
- j. Standards & Training Report – Ryan Eckhardt reported that he has been designated as a new member on the council but has not attended a meeting yet. Brent Halladay reported on non-affiliated training and what will need to be done to get credit for this training. Brent also reported that the deputy chief from Hurricane has been approved as the new EMS advanced care specialist.

III. Old Business – None.

IV. New Business

- a. Local Assistance State Teams (LAST) Program for Line of Duty Deaths. Kevin Ward reported that on July 11-12 there will be training offered related to this program back in Emmitsburg. Kevin Ward explained what will be required of members on that team. Kevin Ward asked who would be interested in going back to the National Fire Academy for this training. Chiefs can take this information back and email Kevin Ward with names of anyone interested in this. Please contact Chief Ward within the next week. Chief Gee reported that he may have someone interested in going back for this training. It should be a captain or above. Members of the team could be activated within the state.
- b. Brady Hansen reported on fuel management within fire agencies. Some suggestions have been made which include solar panels, converting some vehicles over to natural gas, converting some administrative vehicles over to hybrids. Chief Hansen reporting on some figures he ran on cost per mile. Chief Hansen also reported that response profiles have also been looked at within some agencies, such as not having an engine report on bravo ambulance calls. Chief Hansen also asked if training programs have been modified in order to manage fuel more diligently. Fire agencies should begin looking at ways to provide due diligence to the tax payer as well as keeping up on excellent service for the patient.

V. Good of the Order

VI. Adjournment - The next meeting will be September 11th at 9:00 a.m. Elections will be held at that time for the position of second Vice President.